

President Reichart convened the public meeting of Hanover Borough Council on Wednesday July 28, 2021 at 7:00 PM in the Hanover Borough Council Chamber, 44 Frederick Street, Hanover, PA, as advertised. The meeting was conducted in person and via Zoom Webinar with video presentation.

### **PRELIMINARY MATTERS & OFFICERS' REPORTS**

President Reichart called the regular business of the meeting to order and asked all those in attendance to recite the Pledge of Allegiance followed by a moment of silence.

On roll call the following answered as present: Mr. Chesney, Mrs. Funk, Mr. Hegberg, Mr. Hoover, Mr. Kress, Mr. Lockard, Ms. Pranses, Mr. Reichart and Dr. Rupp; Mayor Whitman; Attorney Zachary Rice (*sitting in for Solicitor Shultis*); Manager Dunford; and Secretary Felix. Council Member Roland was not in attendance.

President Reichart acknowledged that an executive session was held at 6:15 PM this evening, prior to this meeting.

#### **Oath of Office**

Mayor Whitman administered the oath to probationary firefighter Brett Riser; his father, Rick Riser was present to pin on his official badge; Hanover Borough Council and Fire Chief Clousher congratulated Mr. Riser on his appointment, and wished him success in his new position.

#### **Consent Agenda**

It was moved by Mr. Hoover, seconded by Mrs. Funk to approve the following items on the Consent Agenda:

- a. Approve the minutes of the Council Meeting of June 23, 2021.
- b. Finance Items
  - i. Approve Bills for Payment
  - ii. Accept Monthly Financial Statement
  - iii. Accept Monthly Investment Report
- c. Authorize the execution of a Water Main Extension Agreement for High Pointe at Rojen Farms Phases S-2 & S-3 for the construction of the extension by the owner.
- d. Approve Special Event Permit Applications
  - i. Pinky's Barbeque – August 15<sup>th</sup> - 1 Year Anniversary – Bank Lane
- e. Approve Market House Leases
  - i. Diane Myers - Wooden Crafts: Approve 6-month lease
  - ii. Jessie's Sweet Treats: Approve 6-month lease
  - iii. Dorothy Long - Knick Knacks: Approve 6-month lease

Motion carried.

### **REPORTS OF THE STANDING COMMITTEES**

#### **Council Workshop/Finance & Personnel Committee – Dr. Rupp**

It was moved by Dr. Rupp, seconded by Ms. Pranses to approve the Administrative Assistant position in the Finance Department. Mrs. Funk voted in opposition to the motion. Motion carried.

\*Public Comment: President Reichart asked for public comment, prior to other business on the agenda, and none was presented.

It was moved by Dr. Rupp, seconded by Mr. Lockard to authorize the Civil Service Commission to certify a police eligibility hiring list. Motion carried.

It was moved by Dr. Rupp, seconded by Mrs. Funk to temporarily fill the recently vacated full-time Code Enforcement position in the Department of Planning and Engineering with one part-time position at a rate of \$25.00 per hour for approximately 30 hours per week through December 31, 2021. Motion carried.



## **REPORTS OF THE STANDING COMMITTEES**

### **Council Workshop/Finance & Personnel Committee – Dr. Rupp**

It was moved by Dr. Rupp, seconded by Mr. Hoover to approve the Critical Projects List as a starting point for staff to prepare project proposals for Borough Council. Dr. Rupp reminded all that individual items would still need to come before Council, as they come to be addressed, and before implementation. Ms. Pranses voted in opposition to the motion. Motion carried.

It was moved by Dr. Rupp, seconded by Mrs. Funk to approve an extension of the Borough's Financial Statement Auditors Contract with Hamilton Musser for audits for 2021, 2022, and 2023. Motion carried.

It was moved by Dr. Rupp, seconded by Mr. Lockard to approve a Memorandum of Understanding with the United Steelworkers regarding the establishment of a pay grade for the position of Lead Man in the division of meters for the Hanover Water Department. Motion carried.

### **Planning Items – Mr. Hegberg**

It was moved by Mr. Hegberg, seconded by Mrs. Funk to approve the execution of a renewal of the Wildlife Management Agreement with the Maryland Department of Natural Resources to manage certain Borough owned forested tracts in Maryland. Motion carried.

It was moved by Mr. Hegberg, seconded by Dr. Rupp to approve the conceptual layout of outdoor dining area(s) at Railroad Street / Bank Lane. Motion carried.

It was moved by Mr. Hegberg, seconded by Ms. Pranses to authorize a letter to the York Area Metropolitan Planning Organization (YAMPO) to modify their previous resolution (*which only objects to the TSM*) to clarify and indicate support for the 5C alternate route for the proposed Eisenhower Drive Extension project. Motion carried.

It was moved by Mr. Hegberg, seconded by Mr. Hoover to approve the execution of a research agreement to allocate Growing Greener Grant Funds to the University of Delaware. Motion carried.

It was moved by Mr. Hegberg, seconded by Ms. Pranses to approve an escrow agreement to allow for posting of cash security for the Hanover Housing Corporation land development project at 800 Randolph Street. Motion carried.

It was moved by Mr. Hegberg, seconded by Mrs. Funk to approve Resolution No. 1327 for the Subdivision Plan for 228 Broadway/229 East Chestnut Street. Motion carried.

### **Public Works and Facilities Committee – Mr. Hegberg**

It was moved by Mr. Hegberg, seconded by Mr. Lockard to accept the model for the Capital Plan for public building projects that are valued at \$500,000 or more. Ms. Pranses voted in opposition to the motion. Motion carried.

It was moved by Mr. Hegberg, seconded by Dr. Rupp to authorize a not-to exceed contract with PFM Group Consulting LLC (PFM) for \$38,000 for assistance in development of a multi-year Capital Improvements Plan and funding scenarios for non-utility facilities, with 50% grant funding through our Strategic Management Planning Program (STMP) participation (\$19,000). Motion carried.

### **MAYOR'S REPORT** - Mayor Whitman reported the following:

- June 7th: Attended the Public Safety Committee meeting where we discussed complaints of speeding on neighborhood streets, a troublesome intersection, playground mischief and community food box problems with spoiled food and trash.
- June 13th: The Hanover Elks and the Allied Veterans commemorated Flag Day with a service followed by the Flag Retirement Ceremony. With the assistance of the scouts, they presented a history of all our flags, a flag folding demonstration with the meaning of each of the thirteen folds explained and the symbolic meaning of our flag to this Nation. The Brodbeck's Band played patriotic songs throughout the ceremony. Afterwards, the Allied Veterans performed the official flag retirement of worn and tattered flags punctuated by a twenty-one gun salute. Thank you to Southeastern Adams Volunteer Emergency Services for stepping up making sure the burning of the very large pile of flags was carried out safely as Hanover Area Fire and Rescue was attending to a fire at the time. I would encourage attending this annual service as it was very interesting and educational and quite the site to see when they burned the flags.



## **MAYOR'S REPORT**

- June 19th: I performed the wedding ceremony of Wes Trostle and Taylor Klunk.
- June 26th: Pride Hanover held the first, successful Pride Festival at Moul Field. Bryan Asper and the Pride Committee organized the well attended and sponsored event which included speakers, entertainment, vendors, food trucks, activities, a dunk tank, and puppy adoptions. I presented a Proclamation and gave the background story that led Mr. Asper to form the Pride Committee and his desire to bring the inaugural Pride Fest to fruition. Hanover Pride Fest even made the New York Times. They are planning to hold the event again next June.

Throughout the month of June, I attended a continuing education intensive law class and spoke to citizens who reached out to me with their concerns directing them to the appropriate Borough department if I could not assist them.

President Reichart thanked Mayor Whitman for her report.

## **OTHER MATTERS**

### **New Business**

Vice-President Rupp read the following thank you letter received the Interim Library Director Julie Moul:

*"A letter was sent to Julia Rebert telling her of the gift made by Hanover Borough Council in memory of her husband, Bruce Rebert. Council's gift in the amount of \$1,090 will be deposited into the Perpetual Memorial Book Fund established in his memory.*

*Beginning next year the income from this fund will place a book in the library yearly. A bookplate like the one enclosed will be affixed to each book. Gifts may be added to an existing perpetual fund at any time if you so desire.*

*We deeply appreciate being able to share in this lasting tribute to Bruce Rebert."*

*Sincerely, Julie Moul Interim Library Director."*

Manager Dunford reported that a special event request was received from Main Street Hanover on July 27, 2021, too late to add to this evening's agenda, for a Special Event for closure of Bank Lane for a Second Saturday event on August 14<sup>th</sup> from 11AM to 11PM. It was moved by Ms. Pranses, seconded by Mr. Chesney to approve the special event request as stated. Motion carried.

Councilman Chesney stressed the need for adequate staff in the Code Enforcement Department. The replacement of the other Codes officer needs to be addressed. Manager Dunford clarified that currently there is a part time codes officer filling in until the end of the year for the vacated full time position. Mr. Chesney requested that a dedicated full time codes officer is very important to handle day to day enforcement issues.

### **Communications**

President Reichart reminded Council that Congressman Smucker's Visit on Friday, August 6 will begin in the Council Chamber to meet with Borough representatives at 11:00 AM, and will continue with a walking tour of downtown businesses. Please advise the Borough Secretary if you will attend.

President Reichart reminded all of the upcoming August Committee meetings:

- Public Safety: August 2 - 6:00 PM\*
- Conditional Use Decisional Hearing: August 10 - 6:00 PM
- Public Works: August 11 - 6:00 PM\*
- Water/Sewer: August 12 - 6:00 PM\*

*\* Meetings will be cancelled if there is no business. Please advise the Borough Secretary if you will be unable to attend any meetings.*

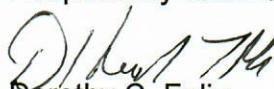
**Public Comment** – none was presented.

## **ADJOURNMENT**

President Reichart thanked all for their cooperation and attendance this evening.

It was moved by Mr. Lockard, seconded by Mrs. Funk to adjourn the meeting at 7:25 PM. Motion carried.

Respectfully submitted,

  
Dorothy C. Felix  
Borough Secretary